



SPEAKING & MC BOOKING FORM

Please forward to lannahill.com.au@outlook.com to complete your booking.

Can you give us some details about your event please?

Event date:

Event time:

Event location:

Arrival time:

We'd love to know some more about the objectives, target market & brand behind the event to make sure Lanna can help deliver on your goals!

Objectives of the event:

Who is your target market?

Tell us some more about your brand?

Look & feel of event:

Dress code:

Anything we've missed? Pop some further notes down here.

FEES, T's & C's

1. Fees

Lanna's fees are set out as below; these are as at January 2021 and are subject to change.

MC - \$950 for 2 hours (minimum charge), \$1,150 for 3 hours

Keynote - \$2,000 per appearance

Panel - POA

Please note this does not include the provision of audio visual equipment.

2. T's & C's

Please see below for a list of Lanna's terms & conditions; these may be amended based on individual event requirements.

- a. Lanna will be provided a primary point of contact for the event to liaise on the event objectives and coordinate payment.
- b. Lanna's fee will be paid in full at least 7 days prior to the event date.
- c. For MC events, Lanna will need to be given a detailed event outline at least 7 days prior to the event in order to prepare her MC notes. She will send through a first draft at least 3 days prior to the event to gain any final feedback before the event.
- d. Lanna has a significant presence across her two brands on social media, and will advertise the event at least once in the lead up to the event, via her Lanna Hill Facebook page & Instagram account. This is included in her fee. Specific numbers above this will need to be negotiated and an additional charge may be incurred.
- e. We greatly appreciate referrals and Lanna will follow up with a request for either a Facebook review or a written testimonial as soon as possible following the event.



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